



Agenda for ICTA Spring AGM
March 29, 2011 at 7 p.m.
Rexall Centre, Tennis Canada, Boardroom A

1. Call to Order and determination of Quorum
2. Approval of Agenda
3. Approval of Minutes for the Fall 2010 AGM (under League News on the website)
4. President's Report – Sherry Shannon-Vanstone
 - a. Constitution/Bylaws
 - b. New Clubs
 - c. Open Executive Positions for 2012
5. League Updates
 - a. Ladies – Adwynna MacKenzie
 - b. Mixed – Bill Crothers
 - c. Juniors – Todd Orrett
 - d. Plus 55 – Bill Wright
6. CIO – Adrian Cordea
7. 2011 Tournament – Stuart Teather
8. Treasurer – Ilse Berk
 - a. 2010 Financial Report
 - b. 2011 Budget
9. Set date for Fall 2011 AGM (suggested date is Tuesday Oct. 25, 2011)
10. Other Business
11. Adjournment



ICTA AGM Meeting
7pm, March 29, 2011

Attendees

Sherry Shannon-Vanstone – President
Ilse Berk – Treasurer
Bill Wright - +55 League Director
Adwynna MacKenzie – Ladies League Director
Kim MacKay –Secretary
Bill Crothers – Mixed League Director
Rick Bertozzi – Vice President
Sonja Zibin – External Liaison
Todd Orrett – Juniors League Director
Stuart Teather – Tournament Director
Adrian Cordea - CIO

Absent

Sam Kern – Past President

Sherry called the meeting to order at 7:06pm and announced we have a quorum.
Kim MacKay is taking the Minutes this evening.

1. Approval of the Agenda
Motion by Gary Douglas, Martingrove to approve the Agenda. Danny Pivnick,
Winston Churchill seconded. Motion unanimously approved.
- .
2. Approval of Minutes from October 2010 AGM Meeting (attached)
. Motion by Ben Kusn, Brampton to approve the Minutes of last spring's AGM
Meeting held on October 26, 2010. Jasmin Carleton, Don Mills seconded. Motion
unanimously approved.



3. President's Report: Sherry Shannon-Vanstone

a. Review of Constitution By-laws

One particular issue has been brought to our attention. We have four leagues, specifically in the Ladies League there had to be a captains meeting, not for the other leagues, changes are approved at the fall AGM.

Article's 3 and 4 are being changed.

Motion to approve revision of constitution and by-laws by Setsuko Pye, Whitby seconded by Ian Underwood, Aurora. Motion unanimously approved.

- 5 new clubs –
 - Amberlea
 - Motion to approve by Adrian Cordea
 - Seconded by Ashley Jones
 - Burlington Central
 - Motion to approve by Stuart Teather, seconded by Arthur Wolf, Wanless Park
 - Quaker Park Tennis Club
- Some questions and a discussion ensued.
- Motion to approve Setseko Pye, Whitby, seconded by Jasmin Carlton.
 - East Gwillimbury
 - North of Newmarket on Yonge street
 - Motion to approve by Bill Crothers, seconded by Lorraine Eaglesham, Unionville
 - Nassagaweya
 - Motion to approve Adrian Cordea
 - Seconded by Gary Douglas, Martingrove.

b. Thank you to Sharon Menczel for all her work as treasurer since 2004.

c. Welcome Ilse as our new Treasurer.

d. Thank you to Val Swail who has been involved in our Junior League, very pleased with what he's done, Setsuko added - Couldn't have done it without him, great resource for the Junior League; produced a lot of great junior teams.

4. League Directors: Updates and Issues:

a. Ladies League – Adwynna MacKenzie

- i. Ladies League starts Wed. May 4th.
- ii. Rosters due May 2nd.
- iii. Adwynna reminded the club representatives that the ICTA adopted a C level ladies league that plays on Thursdays, in addition to the regular Wednesday C level league.
Anyone interested in entering a Thursday C team can contact Adwynna.
- iv. The Ladies league still needs one Division Chair.



- v. Due to scheduling difficulties, if any team has a conflict for court time, captains are encouraged to contact the other captain in order to make alternate arrangements.
- vi. Every club should have a copy of the Rules, which is downloadable from the Tennis Canada website.

Questions –

If you have two teams, ie B and C how do you ensure home and away?
Adwynna – we have an automatic scheduler so it should be done more or less that way.

How do you change the Roster? Adwynna – Rosters change automatically when the team captain submits rosters - cleans up old roster every year.

When will schedules be pulled together? Adwynna – they will be ready between the third and fourth week in April.

b. Mixed – Bill Crothers

- i. Bill handed out teams schedules, could be changes
 1. About 150 teams altogether.
 2. May 10th A,C May 12th .
 3. To schedule, I can schedule provided I get the teams by April 10th.
- ii. A couple of issues have been raised –
 1. On court behavior – 8-10 instances last year – yelling, shouting on the court, miscalls, unfair behaviour. My response is twofold. Within the rules of the ICTA, all teams have to abide by the rules and regulations of the home club, ie. behaviour codes on the courts, should be treated the same as dress codes. It is very difficult for a third party to intervene. Responsibility has to reside with the home team.
 2. In a situation where play was discontinued due to lights going out – the rules specify the amount of warm up time, start at 7pm, and the length of time between sets, sets. It is important that we respect all of the above. One of the remedies in best of 3 set games is a tiebreaker for the third set. This is the easiest way to resolve running out of time issues, as long as both captains agree. We don't want a mandatory rule - if you make the rule mandatory, we could lose a few teams.

Questions:

Could there be agreement with less than half an hour of time left, to have a third set tiebreaker?

Bill - The official rule is if you don't finish a match then you have to replay the match. Having to rebook courts is difficult and the rule leaves flexibility, that's why it is not a rigid rule. There is no reason why the captains can't agree to finish the match with a tiebreaker, as long as there is agreement between the two captains.



If there isn't agreement then there is a problem. We could add 'it is recommended that a third set tiebreaker should start if the third set is about to begin when there is less than half an hour before lights out. If both captains agree.' Suggestion is a good idea.

How do we shorten that match? Bill - Play a pro-set if the two captains agree.

How about giving home captain right to decide? Bill said a rigid rule is going to split the membership. Easily resolved if we work cooperatively together.

- iii. Space for one Mixed Majors team.
- iv. B league – 5 soft court clubs in the High Park area, will all be in the same division this year.

c. Juniors – Todd Orrett:

- i. Last year 36% of the clubs entered a junior team, this year Todd would like to see participation at 50% with a long term plan of 75%.
- ii. Juniors really enjoy team tennis, not used to it. Keeps them in tennis.
- iii. Altogether, 420 Juniors played last year, and the goal is to reach 500 for this year.
- iv. The league is looking for a Boys Director. Arthur Wolf, Wanless Park volunteered to be Girls' Division Chair this year. Cecelia Pye (Setsuko Pye's daughter) volunteered to be the Mixed Division Chair this year.
- v. Challenges to take time on courts on Sat. mornings, especially tough to get new clubs to change adult programs to accommodate.
- vi. Rule clarifications. We had some issues on the courts last year, people couldn't find how to resolve issues. So I haven't changed just reorganized, formatted. Most are simply common sense.

Motion to approve rule changes by Setsuko Pye, Whitby seconded by Jasmin Carleton, Don Mills. Motion carried unanimously.

- vii. Mixed League was only six weeks previously, now will start them all at the same time and end them all at the same time to have consistency.
- viii. There is a Sunday league, another option for Juniors. It's a lot of fun – cheering, coaching, and player substitutions are allowed.

d. Plus 55 – Bill Wright

- i. 8 clubs in the west, White Oaks may drop out; 6 clubs in east division 1 and, 5 clubs in east division 2 teams. Bronte is returning after an absence of 3 year. Nassagaweya is joining the west division, and Whitby is joining the east.
- ii. Starting on May 12th. Rosters out by end of April - allows for some last minute adjustments for those who are away for the winter, late opening clubs, etc.
- iii. Some concerns around long travelling times to some clubs.



- iv. Certain clubs have opted to remain in their divisions even though they had a strong team, but prefer to remain rather than moving up to a stronger division.
- v. To incorporate players over 65 attempts have been made to have a mens, mixed, or ladies category. Limited response was received, lack of players and lack of court availability. Yet we are still willing to try this, might spread to other clubs if successful.
- vi. Overall, want to consolidate existing clubs and expand existing clubs.

Question – Looking for people from German Mills, Hillcrest, Markham, Richmond Hill.

Question – are there two Ballantrae clubs? Yes there is the Tennis Club as well as a Golf and Country Club.

5. CIO Report – Adrian Cordea

- i. Tenniscores - Changes in design for captains, rest is the same.
- ii. Request to ask Tenniscores to add sets instead of just scores. You can find it under stats. Ie. how many sets does each team have?
- iii. Need captains to do captain changeups. Often receive mass emails – no longer with this club – this responsibility falls with club rep or captain.
- iv. We have a new website in the works, hoping to launch it by May 1st. It should be much easier to use. Will also show clubs that owe money. If they want to join ICTA they have the responsibility to pay dues, as well as enjoying rights as members.

6. 2011 - ICTA Tournament – Stuart Teather

- i. Tentative date is Sept. 10th, pending Tennis Canada confirmation. Rain date tentatively set for Sept. 11th.
- ii. Tournament – all division winners get put into a tournament by the league directors. Format for tournament is done by the individual league directors, not the tournament director.
- iii. 2010 was very successful. We are hoping to have the same courts, and if so, we will have the same format.
- iv. This year there will be an increased web presence for the tournament.
- v. Miele is returning as our title sponsor. Happy to have them back.
- vi. Always looking for volunteers.
- vii. We were asked last year to put budgets together for this entire year; budget for 2011 presented for the tournament.

Question regarding Miele? A. Miele donates money and facility at no charge.

Question – can the tournament go later in the year? Usually Tennis Canada doesn't want to go later, also, courts are not lit, so its gets darker earlier. May move the start time from 9:30 to 9:00am.



7. Treasurer Report: Ilse Berk

- i. 51 clubs signed up tonight
- ii. 2010 Financial statements presented
Question – Would we be billing online? No we don't have the capability for that yet.

Motion to approve the 2010 Financial Statements by Gary Douglas, Martingrove seconded by Arthur Wolf, Wanless Park. Financial Statements for 2010 have been unanimously approved.

- iii. Last year you asked us for a budget, which we have prepared. We are a non-profit organization, we keep about \$8000 in the bank – we do not try to run a profit. As a non-profit, our objectives are to not make money.
- iv. Ilse presented the 2011 Budget.
Question: \$3000 for mixed league where does that come from?
Tenniscores mostly – mixed league has the most teams so they will have the highest costs - \$15 per team.

Motion to approve the budget Sonja Zibin, seconded by Lorraine Eaglesham, Unionville. Motion unanimously approved.

**Sherry explained what has happened with the Miele League Challenge; Sonja will be working with Tennis Canada working on ways we can get involved with Miele and other sponsors. If you have any suggestions, let Sonja know.

8. FALL AGM –agenda time and location

- a. Next AGM meeting location to be determined now, proposed date is Tuesday, October 25th.

Motion to approve the next meeting for Tuesday October 25th, 2011 by Adrian Cordea, seconded by Ilse Berk. Motion unanimously approved.

9. Other Business

- a. Question: why are clubs that are lagging in their fees, allowed to participate? Sherry addressed - Every club has difficulty committing to March 29th. In the past we were trying to be flexible, and now we are going to try to enforce it, with late fees, and so far we have accessed one club late fees. We've tried several other ways, and now posting late paying clubs on the website should be effective.
- b. Question: any chance we can change juniors from two to three in the mixed league. Bill addressed – the juniors competition level is different, that's why we have two per fixture.
- c. Question: reporting of scores – some teams are very slow in reporting scores. Bill addressed – either captain can enter the scores from the match. However if the visiting team sees it hasn't been entered after a couple of days, the captain of the away team can do it.
- d. Question: what happens if visiting team enters the score – but is incorrect? Then contact the chair.



10. Adjournment

Motion by Jasmin Carleton, Don Mills to adjourn the meeting, seconded by Adrian Cordea, at 8:45pm. Motion unanimously approved, meeting adjourned.



Agenda for ICTA Fall 2010 AGM
October 26th at 7 p.m.
at the Rexall Centre, Tennis Canada

12. Call to Order
13. Approval of Agenda
14. Approval of Minutes for Spring 2010 AGM (under League News)
15. President's Report – Sherry Shannon-Vanstone
16. League Reports
 - a. Ladies -- Adwynna MacKenzie
 - b. Juniors – Todd Orrett
 - c. Mixed -- Bill Crothers
 - d. Plus 55 – Bill Wright
17. Treasurer's Report -- Sharon Menczel
18. Liaison and MLC Coordinator Report – Sonja Zibin
19. CIO's Report -- Adrian Cordea
20. 2010 ICTA Tournament – Stuart Teather
21. Executive Elections
22. Set date for Spring 2011 AGM (suggest March 29, 2011)
23. Other Business
24. Adjournment



ICTA AGM
Rexall Centre – Meeting Room A
October 26th, 2010

Executive Attendees

- **Sherry Shannon-Vanstone – President**
- **Adrian Cordea – CIO**
- **Rick Bertozzi – Vice President**
- **Adwynna MacKenzie – Ladies League Director**
- **Bill Crothers – Mixed League Director**
- **Todd Orrett – Juniors League Director**
- **Bill Wright - +55 League Director**
- **Stuart Teather - Tournament Director**
- **Kim MacKay –Secretary**

Absent

- **Sam Kern – Past President**
- **Sonja Zibin – Liason**
- **Sharon Menczel – Treasurer**

Call to Order: Meeting called to order at 7:13 pm, quorum of minimum ten club reps present. Kim MacKay is taking the Minutes this evening.

11. Approval of the Agenda:

Motion: To approve the Agenda, with amendment that item 4 on the agenda move to item 10; by Sherry Shannon-Vanstone, Milton

Second: Jasmine Carleton, Don Mills

Discussion: none

Vote: Carried

12. Approval of Minutes from the Fall AGM: (Attachment 1)

Motion: To approve minutes of last spring's AGM held on March 30, 2010; by Ilse Berk, Milton

Second: Bruce Young, Lambton

Discussion: none

Vote: Carried



13. League Directors: Updates and Issues:

A. Ladies League:

Adwynna MacKenzie

- Reviewed Power Point presentation:
 - Thursday's Ladies League incorporated into ICTA Ladies League; looking to add teams at the C level for Thurs. Ladies League; contact Adwynna.
 - Rules voted upon at Captains Meeting require approval:

Motion: To accept rules as presented to incorporate into LL rules by Jasmine Carleton, Don Mills

Second: Donna Lasalle, Glenway

Discussion: none

Vote: Carried

B. Juniors League:

Todd Orrett:

- Reviewed Power Point presentation:
 - 2010 went well;
 - Changes made; went over well
 - Need to fill in some Division Chairs this year
 - Get more Club Pros involved
 - Rule Clarifications changes voted on by Captains need approval:

Motion: To approve rules as amended for Junior League by Christine Parnell, Glenway

Second: Ilse Berk, Milton

Discussion: none

Vote: Carried

C. Mixed League:

Bill Crothers

- Reviewed Power Point presentation:
 - Most divisions were fairly close; interesting that 8 clubs were represented at the tournament this year.
 - More complaints this year about behavior.
 - Eligibility for playoffs some didn't complete within the timeframe.
 - Handout - Mixed Leagues organization and standings.
 - Discussion ensued –
 - Issues with lighting – Silverthorne (and Credit Valley); Captains should take more responsibility for making sure equipment i.e. lighting etc. are in optimal condition.
 - Issues with finishing on time; Captains should be more involved with getting matches started on time, getting people off the court once finished. Captains can agree to play a final set as a Pro Set – i.e. if we do get into 1 set all, we agree to play a Pro Set tiebreaker.



- Questions - is Intercounty willing to change the format to 1 ladies court, 2 men's courts and 3 mixed doubles?
Most of the feedback is the higher-level clubs have trouble getting women. Some clubs have the opposite problem. Some concerns were expressed about inequity; lack of equality with the possibility. Bill said it gets discussed every two or three years, might be worth trying it in one division – see how it works; provides an opportunity to evaluate it.
- If we can't field a male team can we field a mixed team, rather than default a match? Bill suggested getting a feel for what the thoughts were from everyone else and maybe propose it for the spring.
- Further discussion deferred to the spring AGM.

D. Plus 55 League:

Bill Wright

- Reviewed Power Point presentation:
 - New teams interested in joining – West Milton, Ballantree, Bronte
 - Consideration should be given to a Plus 65 team; can be organized on a trial basis; can generate acceptance. Last year had limited response, but three clubs showed interest. Sent out questionnaires and haven't received them all back yet.
 - Some discussion; no major issues.

14. Treasurer Report: (Attachment 2)

Sharon Menczel (Sherry read her report in her absence)

- Not here yet; update will be on the website; 2010 Financial report will be presented at the 2011 Spring AGM.

15. External Liaison regarding the Miele League Challenge:

Sonja Zibin

In Sonja's absence Kim MacKay read her report; Stuart and Sherry fielded questions.

16. CIO Report:

Adrian Cordea

- Reviewed Power Point presentation:
 - Weekly reports from Google; tells us where the visitors come from, country, etc. Huge spikes the day before and day after the match.
 - Issues:
 - Tennescores, front-end interface was an issue, captains unable to get scorecards; all worked out, no changes scheduled for next season.
 - Captains who are no longer captains, still getting contacted; need to have captains remove their names.



- InterCounty interface will change, will provide some better control
- Questions –
 - Request to add a function to the website—Adrian requested that all requests be sent to him via email.
 - ICTA score sheet for Mixed League prints in a small font, however there is a score sheet with larger font under “Forms” on the ICTA website that captains can download and use for the matches.
 - Playoff information should be on Tenniscores or the ICTA web site.

17. 2009 ICTA Tournament:

Stuart Teather

- Reviewed Power Point presentation:
 - Best tournament ever – quick review of this year
 - Some ongoing concerns –
 - tournament sponsorship;
 - ensuring enough court time
 - presentation and safety of grounds – will be addressed with Tennis Canada
 - Solutions
 - have spoken with Tennis Canada and will meet with the OTA and try to work with some of their current sponsors
 - will try to have more of an online presence
 - Financials – reviewed
 - Any questions – you can find out who won on the website; photos

18. President’s Report:

Sherry Shannon-Vanstone

1. First, I would like to express my appreciation and gratitude to the Executive, captains, and players for another successful tennis season.
2. Increase in Fees - Nancy Biggs of Tenniscores notified me in the spring (after our Spring AGM) that per the agreement with ICTA, the fees were being increased from \$10 per team to \$15 per team for the 2010 season. I called Nancy and told her that it would be best to wait until 2011 to increase the fees as we had already set the club and team fees for the season. Nancy agreed to wait until 2011 to increase. In order to cover this additional fee, the Executive is proposing that the team fees be increased by \$5.00 to \$35.00 per team and the Club fee will remain the same at \$30.00 per club.



Discussion followed on why increase by \$5 why not do \$10? Others felt \$5 is fine. How many teams? 320 total. The extra money can be used to enhance the tournament.

Motion: To increase the 2011 team fees to \$40 by Donna Lasalle, Glenway.

Second: Bruce Young, Lambton.

Discussion: Someone suggested that we wait until spring however the ICTA by-laws require that the increase in fees be made in the fall. Some felt that the increase should only be \$5. Sherry stated that we will vote on this motion first if it doesn't carry, then a new motion can be made to increase by \$5 per team.

Vote: All in favor to increase fees per team from \$30 to \$40 – 11. Opposed - 10. Motion carried.

3. Club Payments

a. **Fee Collection Process:**

In the spring AGM meeting invitation, we asked all clubs to attend the meeting and that their fees were due on the date of the meeting. If they were unable to send a representative from their club, they were asked to mail payments directly to the ICTA Treasurer. If payment was not received by the AGM meeting date, club matches could be defaulted and/or teams could be suspended from the league. As well, a message was posted on the web-site asking all teams to pay their fees on time. This resulted in most teams paying their membership fees on-time.

b. **Recommendation for 2011:**

Continue the process from 2010 and in addition, the club representative information will be on the main page of the ICTA web site and include names of club, club rep on record, and any outstanding amounts due. Also Adrian will create, prior to the Spring 2011 AGM, a form for each club to complete and bring to the SPRING AGM when registering their club and teams. Extra forms will be available at the Spring AGM.

4. Budget – by the request of the members from the Spring 2010 AGM, the Executive will prepare a budget to present at the Spring 2011 AGM and to be approved by the members. Therefore, prior to the Spring 2011 Executive meeting the named individuals will need to provide to the Treasurer the following:

- a. League Directors – estimated expenses for Tenniscores fees, honorariums for division chairs, winner plaques, captains meeting, lunches (Juniors);
- b. Tournament Director – estimated expenses and estimated revenue;
- c. CIO – estimated expenses for site hosting and domain registration;
- d. President – estimated expenses for administrative, D&O insurance; and
- e. Treasurer – estimated expenses for executive honorariums, bank charges, etc.; and estimated revenue for club and team fees and other income.



No questions.

19. Executive Elections:

- *Slate presented for re-election see PowerPoint presentation*
- *Ilse Berk for Treasurer; Introduction of Ilse Berk – strong back ground in financials*
- *Any other nominations? None*

Motion: To accept slate for re-election by Jasmine Carleton, Don Mills

Second: Eugene Kriksciunas, North York

Discussion: none

Vote: Carried

20. Spring AGM – Set Date

Motion: To set date for the spring AGM to be March 29, 2011 by Christine Parnell, Glenway.

Second: Jasmine Carleton, Don Mills

Discussion: none

Vote: Carried

21. Other Business

- none

22. Adjournment

Motion: To adjourn the meeting, by Kim MacKay, ORC

Second: Stuart Teather, Davisville

Discussion: none

Meeting Adjourned at 9:05pm.

